

10th Global Dialogue Platform on Anticipatory Humanitarian Action

Lessons from anticipatory action: are we getting it right?

6-8 December 2022, Berlin and online

Guidelines for submitting satellite side event proposals

This year, alongside the Global Dialogue Platform's main programme, we are encouraging participants to organize their own independent side events. These satellite side events can be held in hybrid, in-person or online formats.

Please note that **satellite side events are independently organized**. The Global Dialogue Platform's organizing team and service providers will not provide technical support for their preparation and implementation. It will only promote satellite side events through the event website and communications and outreach channels.

What kind of satellite side events are we looking for?

Satellite side events can be organized in various formats, such as fireside chats, technical meetings, training labs, workshops or networking events. The recommended duration is 30-90 minutes. They must be held before or after the Global Dialogue Platform's main programme; the available time slots are indicated on the preliminary agenda.

Recommendations for hybrid satellite side events

- Hybrid sessions should have a maximum 50 percent of speakers joining online (2-3 people maximum).
- The session moderator for hybrid sessions should be present in person at the side event venue in Berlin.

- Both in-person and online participants should be encouraged to ask questions through an online Q&A tool.
- A 15-minute slot can be reserved at the end of the session for in-person participants to ask questions directly.

Session leads: roles and responsibilities

The session leads for satellite side events are responsible for:

- designing the session format and submitting a proposal by **25 October 2022**
- securing moderators and speakers for their session
- providing information about the session to the Global Dialogue Platform organizing team in a timely manner

We recommend a maximum of two session leads per satellite side event.

Proposal evaluation and selection process

A selection committee comprising the Global Dialogue Platform's host and partners will evaluate the proposals for satellite side events based on the selection criteria outlined below. Session leads will be informed about the outcome of their submission by **4 November 2022**.

1. Relevance to this year's theme

Based on the theme for this year's Global Dialogue Platform, 'Lessons from anticipatory action: are we getting it right?', the following main topics and sub-themes will be given priority:

- Listening to the science and learning from the evidence to improve practice
 - short activation windows
 - data availability for risk analyses and trigger development
 - the challenge of activations
 - the difficulty of working with tropical storms
 - the need for localization
 - increased flexibility
 - compounding shocks
- Investment and finance to build and implement systems for anticipatory action
- Scaling up anticipatory action: limits and possibilities

Please [read the concept note](#) for full details of each topic.

2. Promote open discussions, critical debates and constructive solutions

Satellite side events should allow participants to have honest, open conversations about core issues, rather than revisiting common talking points. They should allow speakers to present 'two sides of the story' and allow participants to hear differing opinions that highlight the lessons learned through both successes and failures.

3. Strengthen collaboration

We value proposals that are designed to bridge the gaps between the humanitarian, climate, development and private sectors, and/or to connect science, policy and practice. Satellite side events should stimulate joint learning and enable collaborative approaches to flourish in tackling the challenges facing anticipatory action. Side events should always include speakers across different organizational backgrounds (i.e., not just from the Red Cross Red Crescent Movement / United Nations / academia /practitioners).

4. Embrace diversity and inclusion

Side events should have a 50/50 balance between female and male speakers. They should include perspectives from both the Global South and the Global North, as well as including local actors.

5. Promote innovative solutions

The anticipatory action community includes many innovative projects and entrepreneurial endeavours. We welcome proposals that showcase groundbreaking, cutting-edge solutions that improve, or have the potential to improve, the quality and impact of anticipatory action.

6. Create a connection and spark ideas

In keeping with the tradition of past dialogue platforms, we encourage facilitation methods that connect people and spark ideas for innovation and collaboration. To capitalize on the wealth of experience and expertise present at the Global Dialogue Platform, satellite side events should allow sufficient time for debate and the exchange of ideas. We welcome creative and interactive ways of communicating that break down complex concepts, and that prioritize dialogue over one-way presentation.

Contact

If you have questions, please contact Thereza Jatobá, event coordinator, (therezajatoba@gmail.com) with dialogueplatform@drk.de copied in.

Partners



The Anticipation Hub is an initiative of



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